

MINUTES

Meeting: Westbury Area Board
Place: Sixth Form Block, Matravers School, Springfield Rd, Westbury, BA13 3QH
Date: 19 June 2024
Start Time: 7.15 pm
Finish Time: 8.45 pm

Please direct any enquiries on these minutes to: Ben Fielding - Senior Democratic Services Officer, (Tel): 01225 718656 or (e-mail): benjamin.fielding@wiltshire.gov.uk

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In Attendance:

Wiltshire Councillors

Wiltshire Councillors

Cllr Matthew Dean, Westbury West
Cllr Gordon King Westbury East
Cllr Suzanne Wickham, Ethandune, (Vice-Chairman)
Cllr Carole King, Westbury North (Chairman)

Wiltshire Council Officers

Graeme Morrison, Strategic Engagement Partnerships Manager
Dominic Argar, Assistant Multimedia Officer
Ben Fielding, Senior Democratic Services Officer

Partners and Guest Speakers

Inspector Louise Oakley, Wiltshire Police

Total in attendance: 20

<u>Minute No..</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Election of the Chairman</u></p> <p>Nominations were sought for a Chairman for the forthcoming year. On the nomination of Councillor Suzanne Wickham seconded by Councillor Gordon King, it was,</p> <p><u>Resolved:</u></p> <p>To elect Councillor Carole King as Chairman of the Westbury Area Board for the forthcoming year.</p>
2.	<p><u>Election of the Vice-Chairman</u></p> <p>Nominations were sought for a Vice-Chairman for the forthcoming year. On the nomination of Councillor Gordon King seconded by Councillor Matt Dean, it was,</p> <p><u>Resolved:</u></p> <p>To elect Councillor Suzanne Wickham as Vice-Chairman of the Westbury Area Board for the forthcoming year.</p>
3.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Cllr Jenny Jones of Dilton Marsh Parish Council.</p>
4.	<p><u>Minutes</u></p> <p>The minutes of the meeting held on 15 February 2024 were presented for consideration. After which, it was;</p> <p><u>Resolved:</u></p> <p>To approve and sign as a true and correct record of the minutes of the meeting held on 15 February 2024.</p>
5.	<p><u>Declarations of Interest</u></p> <p>Cllr Carole King declared that she had been the Treasurer of Westbury Heritage Society so would therefore not vote on the grant application put forth by Westbury Heritage Society.</p>
6.	<p><u>Chairman's Announcements and Information Items</u></p> <p>The Chairman made the following announcements as per the agenda pack:</p>

	<ul style="list-style-type: none"> • Local Nature Recovery Strategy Public Engagement • Age UK Briefing Note
7.	<p><u>Partner and Community Updates</u></p> <p>Updates were received from the following partners:</p> <ul style="list-style-type: none"> • Wiltshire Police <p>The Area Board noted written updates attached to the agenda. In addition, Louise Oakley provided a verbal update which covered the following points:</p> <ul style="list-style-type: none"> • An overview of the area covered by the Neighbourhood Policing Team was provided as well as an update on the team which was hopeful to be recruiting a new Sergeant on 5 July. • Reference was drawn to the Neighbourhood Policing Pillars, which were outlined as being engaging communities, solving problems, and targeting activity. • An overview of the local priorities for the Westbury Area was provided, which included the following: <ul style="list-style-type: none"> ○ Shoplifting – There had been a spike of shoplifting in nearby areas and the Police had taken a problem-solving approach working with businesses to combat the issue. ○ Youth Anti-Social Behaviour – There had been reports that anti-social behaviour had been taking place in Wellhead Woods and though this had not been observed, the Police were attempting to visit the area more to build up a bigger picture. ○ Drugs – Drugs warrants had been completed on 4 addresses in Westbury in March which led to 6 people being arrested with further investigations taking place. • A question had been raised at a Warminster Area Board meeting regarding knife crime statistics in the local area, therefore Inspector Oakley had gone away to confirm that the data provided was out of data and was from 2018, therefore meaning that Warminster and Westbury did not currently have a knife problem. Further detail was provided that most knife crime reports related to domestic incidents and that Westbury was the lowest in the county for knife crime. • Wiltshire Police had recently received two new mobile police stations which had been funded by the Police and Crime Commissioner. These would allow the Police to work closer with Parish Councils. <p>After the verbal update, there was time for the following questions and points to be made:</p> <ul style="list-style-type: none"> • Clarity was provided on the Cadet system, with it detailed that this would come from the Harm Reduction Unit with one of the representatives being a full-time leader of the Cadets. Due to the number of children, 4 leaders

would be required, therefore a further 3 leaders would be required with a need for volunteers. Graeme Morrison, Strategic Engagements Partnership Manager, suggested that he would be able to help with the promoting of this through networks and contacts held.

- It was expressed that it was positive to see individuals arrested for narcotics abuse, however mixed messages had been received in relation to the reporting procedure should someone witness drug taking. Clarity was therefore provided by Inspector Oakley that this was a difficult area as once drugs were in the system of a taker they would no longer be held and physically found by searches. It was stressed that it was important to report such offences as the Police had the power to detain and search people through the Misuse of Drugs Act and that by gathering intel, larger drugs chains could be broken down. Detail was provided that on-going crimes should be reported via calling 999 and 101 if a crime has taken place and an offender has left the area.
- Reference was drawn that the Police were aiming to hold face to face events and that it would be positive for Wiltshire Councillors to know of such events so that they could publicise them if details were sent to Democratic Services.
- It was noted that the Police had attended such events as the Soapbox Derby as well as holding drop-in sessions.
- The Police were informed that Westbury Town Council had offered their Reading Room to help facilitate such meetings.
- Details were provided regarding recruitment for the Police, with it stated that recruitment was dealt with by the Harm Reduction Unit and once open, anyone in the country could make an application to join. Sometimes recruitment might specifically look to recruit transferees from other forces. Training would then take place at the Devizes HQ for a period of 6 months before recruits being placed into response teams to deal with 999 calls. It was also noted that discussions were on-going as to whether it might be beneficial for the recruits to spend time with Neighbourhood Policing Teams.

- **BSW Together (Integrated Care System)**

The Area Board noted a written update attached to the agenda.

- **Healthwatch Wiltshire**

The Area Board noted a written update attached to the agenda.

- **Community First**

The Area Board noted a written update attached to the agenda.

- **Town and Parish Council Nominated Representatives**

The Area Board received the following verbal update from Cllr Sheila Kimmins on behalf of Westbury Town Council. The update covered the following matters:

	<ul style="list-style-type: none"> • The Town Council had been very busy with delegated services taking up a lot of the time with discussions still on going. • The Soapbox Derby had gone very well and had been bigger than last year and was now self-funded. In addition, the Soapbox Derby had been offered external sponsorship by a company for 5 years and had also won an award from the STEM work which it had done with local schools. • Planning was now taking place for the Chili Festival in September as well as for Christmas. • Cllr Jane Russ had been elected as the new Mayor for the town with Cllr Mark Bailey taking up the role of Deputy Mayor. <p>The Area Board received the following verbal update from Cllr Jeff Ligo on behalf of Bratton Parish Council. The update covered the following matters:</p> <ul style="list-style-type: none"> • It had been a good year for the Parish Council and the accounts had been signed off. • It was hoped that the Parish Council would work with the Town Council for next year's Soapbox Derby which had caused a couple of issues in the village. <p>The Area Board received the following verbal update from Cllr Helen O'Donoghue on behalf of Edington Parish Council. The update covered that the Neighbourhood Plan was still in the works.</p>
8.	<p><u>Area Board End of Year Report and Outside Bodies</u></p> <p>Part I – Looking Back</p> <p>The Area Board received a presentation from Graeme Morrison, Strategic Engagement Partnerships Manager on the Area Board End of Year Report. The presentation included the following points:</p> <ul style="list-style-type: none"> • Information regarding the composition of the Westbury Community Area and its population was provided. • Total Area Board investment was outlined as follows: <ul style="list-style-type: none"> o Community Grants: £15,716 – which leveraged a total community contribution of £52,339. o Youth Grants: £12,837 – which leveraged a total community contribution of £51,723. o Older and Vulnerable Adults funding: £7,700 – which leveraged a total community contribution of £12,064. • It was outlined how much of the funding provided by the Area Board had been awarded to areas with the most deprived quintiles. • It was outlined that there had been: <ul style="list-style-type: none"> o 4 Area Board Business meetings over the past year, with 128 attendees.

- 9 Area Board working groups with 94 attendees.
- 28 Engagement Activities with 490 attendees.
- An overview of the LHFIG Group meetings was provided with £20,061 invested into 16 projects.

Part II – Looking Forward

The Area Board received a presentation from Graeme Morrison, Strategic Engagement Partnerships Manager on Joint Strategic Needs Assessment (JSNA). The presentation included the following points:

- An overview of how the JSNA data had been collected was provided, with it stated that a needs analysis was produced from the data which would be used to set the annual priorities for the Area Board.
- It was outlined that the following main issues had been identified within the JSNA:
 - Physical health in young people.
 - Support for low-income families.
 - Mental Health.
 - Support for Young Carers.
 - Affordable Housing.
- In addition, it was outlined that Wiltshire Council had ran a survey for local people, from February 2024 to May 2024. The following issues had been identified within this survey:
 - Health – including physical and mental health.
 - Environment – including fly tipping, public transport and increasing biodiversity.
 - Cost of Living – including supporting children living in low-income families and tackling fuel poverty
 - Community cohesion – including supporting community groups, improving the range of community activities and supporting open spaces and community gardens.
- It was recommended that the local priorities for the Area Board remain the same for the coming year and that there was a clear overlap between the issues identified and the priorities proposed.

After which, it was;

Resolved:

That Westbury Area Board decided upon the following priorities it wished to focus on in the coming year as well as the respective lead councillor representatives:

- **Improving the Health and Wellbeing of Our Community – Cllr Gordon King**

- Wellbeing for Young People and Positive Activities – Cllr Carole King
- Local Environmental Action – Cllr Matthew Dean
- Combatting Child Poverty – Cllr Suzanne Wickham

That Westbury Area Board appointed the following Councillor Representatives to the following Outside Bodies:

- Westbury Local Youth Network (LYN) – Cllr Carole King
- Westbury Health and Wellbeing Forum– Cllr Gordon King
- Westbury Ham Community Project (Eden Vale Youth Centre Project) – Cllr Matthew Dean
- Warminster and Westbury CCTV – Cllr Matthew Dean

That Westbury Area Board appointed the following Councillor Representative to the Local Highways and Footway Improvement Group (LHFIG):

- Warminster Area Board LHFIG – Cllr Carole King with all Westbury Area Board Councillors to attend meetings.

That Westbury Area Board noted the Terms of Reference for the LHFIG as set out in Appendix B, attached to the agenda.

9.

Area Board Funding

The Area Board considered the following applications for funding:

Area Board Initiatives:

Westbury Area Board - £500 towards Dementia Friendly Westbury

Decision

Westbury Area Board was awarded £500 towards Dementia Friendly Westbury.

**Moved – Cllr Gordon King
Seconded – Cllr Carole King**

Reason – The application met the Community Area Grants Criteria 2023/24.

Community Area Grants:

West Wilts Ramblers Work Party – £678.80 towards West Wilts Ramblers Work Party Equipment.

Decision

West Wilts Ramblers Work Party was awarded £678.80 towards West Wilts Ramblers Work Party Equipment.

**Moved – Cllr Carole King
Seconded – Cllr Gordon King**

Reason – The application met the Community Area Grants Criteria 2023/24.

Westbury Shed - £1,030 towards Westbury Workshop facility repair and upgrade.

Decision

Westbury Shed was awarded £1,030 towards Westbury Workshop facility repair and upgrade.

**Moved – Cllr Carole King
Seconded – Cllr Gordon King**

Reason – The application met the Community Area Grants Criteria 2023/24.

Westbury Youth FC - £2,400 towards Westbury Youth FC equipment and facilities improvement

Decision

Westbury Youth FC was awarded £2,400 towards Westbury Youth FC equipment and facilities improvement.

**Moved – Cllr Carole King
Seconded – Cllr Suzanne King**

Reason – The application met the Community Area Grants Criteria 2023/24.

Bratton Recreation Ground Management Committee - £574 towards Bratton Recreation Ground Improvements 2024.

Decision

Bratton Recreation Ground Management Committee was awarded £574 towards Bratton Recreation Ground Improvements 2024.

Moved – Cllr Suzanne Wickham
Seconded – Cllr Carole King

Reason – *The application met the Community Area Grants Criteria 2023/24.*

Westbury Heritage Society - £500 towards Westbury Museum New Scanner

Decision

Westbury Heritage Society was awarded £500 towards Westbury Museum New Scanner.

As per her earlier declaration, Councillor Carole King did not vote on this item, and Cllr Suzanne Wickham chaired the meeting for this grant application.

Moved – Cllr Matthew Dean
Seconded – Cllr Suzanne Wickham

Reason – *The application met the Community Area Grants Criteria 2023/24.*

Older and Vulnerable Grants:

Crosspoint Westbury - £5,000 towards Improving mental health and resilience.

Decision

Crosspoint Westbury was awarded £2,500 towards Improving mental health and resilience with Graeme Morrison, Strategic Engagement Partnerships Manager, to liaise with the applicant about placing a further grant application later in the year should funding be available.

Moved – Cllr Gordon King
Seconded – Cllr Matthew Dean

Reason – *The application met the Community Area Grants Criteria 2023/24.*

Youth Grants:

Leigh Park Community Centre - £5,000 towards School holiday workshops.

Decision

A motion was moved to award Leigh Park Community Centre £5,000 towards School holiday workshops.

	<p>Moved – Cllr Matthew Dean Seconded – Cllr Suzanne Wickham</p> <p><i>This motion fell at the vote, therefore;</i></p> <p>Leigh Park Community Centre was awarded £3,000 towards School holiday workshops which would cover the period of the summer holidays to gauge the probability of success for the project and youth worker recruitment.</p> <p>Moved – Cllr Carole King Seconded – Cllr Gordon King</p> <p><u>Reason</u> – The application met the Community Area Grants Criteria 2023/24.</p> <p>Westbury Youth Club – £4,132.20 towards Westbury Youth Club Core Costs</p> <p><u>Decision</u></p> <p>Westbury Youth Club was awarded £4,132.20 towards Westbury Youth Club Core Costs</p> <p>Moved – Cllr Carole King Seconded – Cllr Gordon King</p> <p><u>Reason</u> – The application met the Community Area Grants Criteria 2023/24.</p>
10.	<p><u>Local Highways and Footpath Improvement Group (LHFIG)</u></p> <p>The Chairman introduced the minutes and recommendations from the LHFIG meeting held on 9 May 2024. After which, it was;</p> <p><u>Resolved:</u></p> <p>The minutes of the Local Highways and Footway Improvement Group meeting held on 9 May 2024 were agreed as a correct record as well as approving the spending recommendations within.</p>
11.	<p><u>Urgent items</u></p> <p>There were no urgent items.</p>
12.	<p><u>Future Meeting Dates</u></p> <p>The date of the next meeting was 2 October 2024.</p>